

**Board of Education Meeting  
St. John's-St. Andrew's School  
August 23, 2022**

**Members Present:** In Person Janice Funk, Kristie Zimmer, Mary Miller, Kurt Meyer, Bridget Kasper, Kate Kelzer, Kathy Gilk, Trista Roelike and Fr. Marv

**Members Absent:**

- A. Opening Prayer
- B. Roll Call

**II. Routine Matters**

- A. Approval of Minutes: Kate made a motion to approve the Minutes; Kristie seconded; motion carried.
- B. Approval of Agenda: Kathy made a motion to approve the agenda; Trista seconded; motion carried.
- C. Approval of Financial Report: Janice made a motion to approve the Financial Report; Kurt seconded; motion carried.

**III. Old Business**

- A. **Grade ¾ Teaching Position:** Katelyn Groestch accepted the ¾ Grade position. She has a 2-year degree and is currently working on her 4-year degree online. Kari Kasper will mentor her. Kaitlyn will also go the Melrose Public School and meet with Tracy Berscheit. Tracy was a former teacher at SJSA and will help her as much as she can.

**IV. New Business**

- A. **Open House/Parent Meeting:** The board reviewed the open house agenda and subsidy letter. Open house will be held August 25<sup>th</sup>.
- B. **Pizza Sale:** The board set the dates for the first and second pizza sales. The first pizza sale order sheets will go home the week of 9/6 with a return date of 9/22; pickup will be Saturday October 8<sup>th</sup>. The second pizza sale will run from November 23<sup>rd</sup> to December 9<sup>th</sup>; pickup will be Saturday December 17<sup>th</sup>.
- C. **Gopher/Viking Game Fundraiser:** Kurt shared limited details about the Gopher/Viking game fundraiser. Volunteers are needed for Gopher/Viking events to help staff the food and beer stands. Each volunteer could raise \$275-\$300 per event which will be donated to the school. Volunteers would need to be at the games 3 to 4 hours before game time to get everything prepped and set up. Food/Beer stands are shut down after 3<sup>rd</sup> quarter, volunteers would help

with clean up. Kurt will get more detailed information to be handed out the night of open house.

- D. Schulze Grants-**St. Cloud Diocese applied for Schulze Foundation grant as well and SJSA's portion was \$7,027.00. \$2,800.00 of the fair grant has been used with \$4,227.00 left to be used for scholarships. It needs to be decided how we plan to divide up the remaining amount.
1. Divide evenly amongst the Pre-K and Kindergarten families or
  2. Target families we think would stay after Pre-K and Kindergarten

The breakdown of funds used for the \$25,000 matching grant that was received from the Schulze Foundation is as follows:

\$ 7,238.91-Ordered and received Science curriculum and bought some Science equipment; the total for science \$1,662.60 was paid to Kari, Kevin and Hope as a stipend for helping organize everything over the summer. Kari and Kevin were paid for 30 hrs and Hope was paid for 25 hrs; this was not run through payroll. Kathy made a motion to approve the stipend paid to the teachers; Kurt seconded; motion carried.

\$11,251.99-Ordered Math books-books are backordered so copies of the assignments will be used the first 2 weeks. Cheryl is working on getting access to the online version.

\$13,000.00-Used to balance the budget

\$ 4,000.00-Used for teachers rewards

\$ 298.98-Used for building improvements

\$35,789.88-Total Spent to date of the \$50,000.00 raised

Mary is still getting clarification if the total \$50,000.00 needs to be spent or only the \$25,000.00 received from the Schulze Foundation.

**Elections of New Officers/Committees:**

1. President – Kurt Meyer
2. Vice President – Kathy Gilk
3. Secretary – Janice Funk
4. Finance Committee – Mary Miller, Fr. Marv, Brenda Nathe, Kurt Meyer and Trista Roelike
5. Public Relations Committee – Kathy Gilk & Kristie Zimmer-need to focus on promoting and marketing the school

6. Personnel Committee – Kristie Zimmer & Trista Roelike
7. Environmental Committee/Pop Can Recycling – A parent signup sheet will be provided the night of open house for help with emptying the pop can recycling trailer and storing totes. Kate Kelzer will oversee the committee and coordinate with the volunteers when needed.
8. Representative to Parish Councils – Meire Grove – holds meeting every other month on the 4<sup>th</sup> Tuesday of the month at 7:30 pm – Kurt will attend the meetings.  
Greenwald – holds meetings September/December/March/June on the 2<sup>nd</sup> Tuesday of the month at 7:30 pm – Kathy will attend the meetings, if she has a conflict she will contact Bridget or Trista.

#### **V. Information and Proposals**

- A. Principal: Mary had no additional comments to share.
- B. Pastor: Fr. Marv welcomed everyone back and was thankful the teacher positions were all filled.
- C. Questions/Concerns/Board Members: Bridget gave an update on the National plowing contest that was held near Greenwald. Profit from the food stand was \$1,447.72. The event ran Thursday, Saturday and Sunday with Friday getting rained out.

#### **VI. Future Business and Meeting Agendas**

- A. Meeting September 20<sup>th</sup>, 2022 at 7:30 p.m. in the SJSA School Basement
- B. Prayer and adjournment Kurt made a motion to adjourn the meeting; Janice seconded; motion carried